

Local Committee for Woking General Agenda

Wednesday 28 January 2004 at 4.15pm

Woking Borough Council Civic Offices
Gloucester Square
Woking, Surrey, GU21 6YL

*Use the entrance opposite the New Victoria
Theatre after 4:30*

**Public question time
from 6:15 approx. to 6:45**
(This is not part of the formal meeting
and is not recorded in the minutes.)

More about the Local Committee for Woking on
www.surreycc.gov.uk/woking

To find out about roadworks and report highway problems such as
streetlighting, see
www.surreycc.gov.uk/highwayreporting

Please tell us if:

- you want papers in large print or Braille
- or in another language
- you want to come to the meeting and have any special requirements such as an induction loop

Surrey County Council Community Support Team
Alexander House, 55a-61a Commercial Way
Woking GU21 6HN

Tel: 01483 518095

Fax: 01483 518096

Email: communitysupport.woking@surreycc.gov.uk

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Notice of meeting

Alexander
House
55a-61a
Commercial
Way
Woking
Surrey
GU21 6HN

Local Committee for Woking

Date: Wednesday 28 January 2004

Time: 4.15pm (predicted end time 6.15pm)

Place: Woking Borough Council Chambers
Woking Borough Civic Offices
Gloucester Square
Woking Surrey GU21 6YL
(after 4:30pm you can enter the Council Chamber through
the doors opposite the New Victoria Theatre)

Contact: Sarah Goodman, Local Support Officer

For questions about the agenda and copies of related
papers

Tel: 01483 518095

Fax: 01483 518096

e-mail: communitysupport.woking@surreycc.gov.uk

Members

Mr David Rousell
(SCC, Woking North;
Chairman)

Mr Geoff Marlow
(SCC, Woking East; Vice-Chairman)

Mrs Elizabeth Compton
(SCC, Woking South West)

Mrs Sheila Gruselle
(SCC, Woking South)

Vacancy
(SCC, Woking West)

Mrs Val Tinney
(SCC, Woking South East)

1. These are the formal papers for a formal meeting of the Local Committee for Woking. Members of the public are very welcome to come. The whole meeting is open to the public, except for confidential items. If there are any confidential items they will be in part two of the agenda and clearly marked as confidential.
2. Members of the public do not have the right to speak at formal meetings of the Local Committee. However, the Local Committee also has informal meetings so that members of the public can have their say. If you would like to receive news of these, please contact us.
3. Members of the public can send in questions. Formal questions and the replies are recorded in the minutes of the meeting. These are the rules for formal questions from members of the public:
 - Questions can be submitted by any member of the public who is an elector of the Surrey County Council area.
 - The question must relate to a matter within the Committee's terms of reference.
 - Questions can not be asked on matters that are confidential or exempt under the Local Government Access to Information Act 1985 or on planning applications.
 - Questions should relate to general policy and not to detail.
 - Each elector can ask only one question.
 - No more than 6 questions are allowed overall. If there are separate general and transportation agendas, there can be 6 general questions and 6 transportation questions. If more than 6 questions are received, the Chairman will usually take the first 6. However, if two of them cover the same subject, he may combine these into one question to make room for questions on another subject.
 - Officially, questions must be received by the Community Support Team at least 5 working days before the meeting. They can be sent in any form, including email. In practice, we will normally allow questions to be asked up to two working days before the meeting.

- You do not have the right to speak at the meeting, except to read out your question if you wish to.
 - Copies of your question and the answer will be printed and available at the meeting. You can ask for the answer to be read out at the meeting.
 - If your question cannot be taken at the meeting because there are more than 6 already, you will receive a reply in writing shortly after the meeting. You also have the right to ask for your question to be dealt with formally at the next meeting so that it is recorded in the minutes then.
4. It is also possible to present a petition to the Local Committee. Please contact us to find out how this must be done.
 5. Committee Members should give the Local Support Officer, Sarah Goodman, the wording of motions and amendments no later than one hour before the start of the meeting, and of any questions no later than 12 noon, two working days before the start of the meeting.
 6. Committee Members are reminded that under Standing Orders, any Member who has an interest must declare it. If the interest is personal and prejudicial the Member must also withdraw from the meeting during the discussion of that item, except in the circumstances referred to in Standing Order 58. If Members do have a personal and/or prejudicial interest in any item that is to appear before the Committee please contact the Local Support Officer for a declaration of interest form.
 7. A record of any items handled under delegated powers since the last meeting of the Committee will be available for inspection at the meeting.

If you have any questions about anything in these notes, or anything else about the Local Committee, please contact:

Christine Holloway, Local Director or Sarah Goodman, Local Support Officer Alexander House,

55a-61a Commercial Way

Woking GU21 6HN

Tel: 01483 518093

Fax: 01483 518096

communitysupport.woking@surreycc.gov.uk

Local Committee for Woking General Agenda

Part One - in public

1. Apologies for absence

To receive any apologies for absence.

2. Minutes of the last meeting: 18 November 2003

To approve the minutes of the last meeting and agree that the Chairman sign the minutes.

The minutes will be available in the Woking Borough Council Chamber half an hour before the start of the meeting.

3. Declarations of interests

To receive declarations of personal/prejudicial interests from Members in respect of any item to be considered at the meeting.

Declarations of interest should be made on a form available from the Local Support Officer before the meeting.

Members are reminded that in accordance with the Constitution any Member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee. This also applies to Woking Borough Council Members when they are voting members of the Local Committee, as they are for transportation matters. (See note 6 of page 5 of this agenda.)

4. Petitions

To receive the following petition in accordance with Standing Order 62:

- The dredging of Little More Lane Farm Ditch, Westfield

5. Written Public Questions

To answer any written questions from local government electors within Woking District.

6. Written Members' Questions

To receive any written questions from Members under Standing Order 45.

Executive Functions

7. Member Update on Lead Areas

(approximate starting time 4.25pm)

To give Members the opportunity to verbally update the Committee on their lead area. Attached for information is the latest news from the Local Strategic Partnership meetings since October.

8. Youth Council Proposal for Spending Members' Allocation

[Chris Hayes/Dave Blake/Youth Councillors]

(approximate starting time 4.30pm)

To receive a presentation by the Youth Council on proposals to spend the £5,000 allocated by the Local Committee.

9. Allocating Local Committee Funding: Members' Allocation

[Christine Holloway]

(approximate starting time 4.45pm)

To agree bids for the remaining Members' Allocation for 2003/04.

10. Consultation to change Surrey's Admission Arrangements from September 2005

[Anne Macavoy]

(approximate starting time 4.55pm)

To consider the Local Committee's response to the above consultation.

11. Neighbourhood Nursery Update

[Jacky Wallace/Peter Churchley]

(approximate starting time 5.10pm)

To update the Local Committee on the Sheerwater Neighbourhood Nursery Initiative.

12. Fire and Rescue Integrated Risk Management Plan

[Pete Grady]

(approximate starting time 5.15pm)

To gain the Local Committee's views on the above consultation document for Surrey.

13. Emergency Planning in Woking

[Jerry Marsh/Mike Smith]

(approximate starting time 5.25pm)

A discussion on emergency planning issues within the borough and how the committee can help address any challenges identified.

14. Local Committee Action Plan – Progress Report

[Contact Christine Holloway]

(approximate starting time 5.50pm)

To receive the third quarterly report on the implementation of the Annual Plan agreed on 19 March 2003 setting out the priorities for the Local Committee and Community Support Team for Woking in 2003/04.

15. Forward Programme

[Contact Sarah Goodman]

(approximate starting time 6.14pm)

To agree the Forward Programme of the Local Committee.

16. Exclusion of the Press and Public

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

Despatch Date: 16 January 2004